



# BUSINESS CIRCLE CONSULTATION

Providing solutions with a difference

## REGISTRATION FORM

Contact Person	
Position	
Telephone Number	
Programme	

Company Name :				
Telephone No:			Fax No.	
No.	Delegate Name	Position	E-mail Address	Cell Number
1				
2				
3				
4				
5				
6				

**Authorized by** : .....  
**Designation** : .....  
**Contact Number** : .....  
**E-mail Address** : .....  
**Date of Authorization** : .....

### Cancellations

All cancellations will be subject to approval by the management of BCC  
 All cancellations made 7 days prior to date of the above mentioned event will be subject to a 50% cancellation fee.  
 Cancellations made within 7 days of date of the above mentioned event, will be subject to a 100% cancellation fee.

### Substitutions

Delegates must inform BCC in writing of any substitutions. There is no charge for substitutions BCC will not be held liable for incorrect delegate details on certificates etc. in the event of substitutions being made on the day of the conference. In the event of BCC having to cancel or postpone an event due to circumstances beyond its control, delegates will be issued with a credit voucher, which may be used at another event. BCC will not be held liable for travel and accommodation costs. The conference fee includes: conference material, lunches and refreshments only. The signed registration form is a legally binding contract.

**TERMS & CONDITIONS** : The following terms and conditions will apply:

#### Payment Terms

Payment is required on or before commencement of course/workshop/conference. No seats will be reserved, unless registration forms received.  
 BCC reserves the right, due to circumstances beyond its control, to change speakers, program content, date & venue.

## Business Circle Consultation

Address: 1 Canary Avenue, Horizon Park, Roodeport, 1724.

Tel: 011 024 3725 / 011 023 4055 / 011 760 5626 / 011 025 6455

Fax : 011 760 5431 / 086 594 9250

Email: [info@businesscircle.co.za](mailto:info@businesscircle.co.za). Website: [www.businesscircle.co.za](http://www.businesscircle.co.za)